

Minute of virtual meeting of the Health & Social Care Partnership Board held on
Thursday, 24 June 2021.

Voting Members Present: EDC Councillor **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FORBES & MILES**

Non-Voting Members present:

C. Sinclair	Interim Chief Officer and Chief Social Work Officer- East Dunbartonshire HSCP
C. Bell	Trades Union Representative
J. Campbell	Chief Finance and Resource Officer
L. Connell	Interim Chief Nurse
G. Cox	Service User Representative
A. McCready	Trades Union Representative
A. Meikle	Third Sector Representative
P. Treon	Clinical Director

Councillor Susan Murray (Chair) presiding

Also Present: D. Aitken	Interim Head of Adult Services
A. Cairns	Planning, Performance & Quality Manager
C. Carthy	Interim Head of Children's Services & Criminal Justice
M. Cunningham	Corporate Governance Manager - EDC
V. McLean	Corporate Business Manager – ED HSCP
G. Notman	Change & Redesign Manager
D. Pearce	Head of Community Health and Care Services
T. Quinn	Head of Human Resources - ED HSCP

OPENING REMARKS

The Chair welcomed everyone to the meeting and reiterated her thanks to officers for their continued efforts to combat the pandemic while managing “the day job” as well. The Chair confirmed that Jenny Proctor had offered to continue as Carer representative to the Board, while former 3rd Sector member, Gordon Thomson, had now left Ceartas. She reiterated her thanks to both for their contributions to the HSCP. Lastly the Chair commended Gillian Notman on her retirement and for her contribution to the HSCP

APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Ian Ritchie and Jenny Proctor.

ANY OTHER URGENT BUSINESS

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The Chair thanked everyone for their ongoing efforts and collaboration throughout the pandemic and the current lockdown and stated that due to extreme pressure on staff, only reports requiring decisions should come before the Board.

The Chair thanked C.Sinclair for the monthly updates which keep the Board informed.

1. DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none, the Board proceeded with the business as published.

2. MINUTE OF MEETING – 25 MARCH 2021

There was submitted and approved a minute of the meeting of the Health & Social Care Partnership (HSCP) Board held on 25 March 2021.

3. INTERIM CHIEF OFFICER'S REPORT

The Interim Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- Services to Care Homes were now in a more stable, settled position despite the rise in Community Transmission, Care Homes remained largely unaffected.;
- Wider services resuming – e.g. Court business – impact on Children & Young People, Permanent Adoption etc ;
- Council marketing the Kelvinbank Site – tangible steps re the Allander development.

The Board noted the information.

4. HSCP STRATEGIC PLAN 2022-25

A Report by the Interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, updated the Board on progress towards the preparation of the HSCP Strategic Plan 2022-25. Full details were contained within the Report and attached Appendix.

Following discussion and having heard the Planning Performance & Quality Manager in response to questions, the Board noted the progress and approved the Communication and Engagement Plan and the overall timeline for the development of the new plan.

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5. TRANSFORMING SCHOOL NURSING ROLES

A Report by the Interim Chief Officer and (CSWO), copies of which had previously been circulated, updated the Board on Scottish Government investment to School Nursing, aligned to the Health and Social Care Workforce Plan recommendations published in December 2019. It outlined the plan for the investment across Greater Glasgow and Clyde, and more specifically planning intentions for East Dunbartonshire HSCP. Full details were contained within the Report and attached Appendix.

Following discussion and questions, the Board noted the report and approved the proposal to recruit to the staffing model included within the paper in line with financial investment from Scottish Government.

6. ADULT COMMUNITY NURSING SERVICE DEVELOPMENTS

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, advising the Board of the Scottish Government investment to District Nursing, aligned to the Health and Social Care Workforce Plan recommendations published in December 2019. It outlined the plan for the investment across Greater Glasgow and Clyde, and more specifically planning intentions for East Dunbartonshire HSCP in the context of wider leadership changes in Adult Community Nursing. Full details were contained within the Report and attached Appendix.

Following consideration, the Board noted the report and approved the proposals to recruit to the Adult Community Nursing service using Scottish Government investment.

7. REVIEW OF SOCIAL SUPPORT FOR OLDER PEOPLE

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, informed the Board on the current provision of formal and informal social support in East Dunbartonshire, developed in line with the current Day Care Strategy (August 2016) and introduced proposals to take forward a strategic review of these types of supports for Older People. Full details were contained within the Report and attached Appendices.

Following consideration, the Board acknowledged the current provision of formal and informal social support for older people in East Dunbartonshire and thereafter approved the following:-

- to undertake a Strategic Review of formal and informal social support for older people, inclusive of all aspects of day care and alternatives to day care for older people;
- to develop a five year Social Support for Older People Strategy (April 2023 to March 2028) following the Strategic Review; and
- to direct the continuation of appropriate interim commissioning arrangements for day centre support for the period 2022-23 and 2023-24.

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8. CHILDREN'S SERVICES LEGISLATION UPDATE: AGE OF CRIMINAL RESPONSIBILITY (SCOTLAND) ACT 2019

A Report by the Interim Head of Children's Services & Criminal Justice, copies of which had previously been circulated, advising the Board of important legislative changes affecting Children's Services with effect from October 2021. Full details were included within the Report and attached Appendices.

Following consideration, the Board noted the information.

9. CHILDREN'S SERVICES LEGISLATION UPDATE: UNITED NATIONS CONVENTION ON THE RIGHTS (UNCRC) OF THE CHILD (INCORPORATION) SCOTLAND BILL.

A Report by the Interim Head of Children's Services & Criminal Justice, copies of which had previously been circulated, advising the Board of important legislative changes affecting Children's Services should the Bill receive Royal Assent and the United Nations Convention on the Rights of the Child (UNCRC) be incorporated into Scots law. Full details were contained within the Report and attached Appendices.

Following discussion, the Board heard from Councillor Mechan who reiterated that the Bill had yet to become law and updated that the UK Government had lodged a constitutional competence challenge with the Supreme Court and a decision was still pending re the outcome. Thereafter the Board noted the report.

10. SUPPORT FOR CARE HOMES

The Head of Community Health and Care Services, provided a Report to the Board, copies of which had previously been circulated, informing the Board of the HSCP's delegated responsibilities for care home care assurance. The report further described current and planned enhancements to the range of support roles from the HSCP working in partnership with local care homes. Full details were contained within the Report.

Following consideration, the Board agreed to note the content of the Report, and approved the proposals to continue the support to care homes using Covid-19 funding.

11. MENTAL HEALTH AND ALCOHOL & DRUGS RECOVERY - NEEDS ASSESSMENT

The Interim Head of Adult Services, provided a Report to the Board, copies of which had previously been circulated, on the mental health and alcohol and drugs needs assessment and subsequent proposed service redesign approach.

Following questions and further discussion, the Board noted the contents and approved the East Dunbartonshire Mental Health and Alcohol and Drug Needs

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Assessment as the underpinning framework to initiate and support the review and redesign of mental health and alcohol and drug services.

12. SELF-DIRECTED SUPPORT IMPLEMENTATION PLAN 2021 - 2024

The Interim Head of Adult Services, provided a Report to the Board, copies of which had previously been circulated, which outlined the Self Directed Support (SDS) Implementation Work Plan 2021 – 2024.

Following discussion, the Board approved the East Dunbartonshire SDS Implementation Plan.

13. PRIMARY CARE IMPROVEMENT PLAN

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, updated the Board on the East Dunbartonshire Primary Care Improvement Plan (PCIP) Implementation Tracker.

In the ensuing discussion the Board heard from the Chair of the PSUC Group who expressed concern about the percentage coverage in the West Locality, the lack of feedback and the slow progress for establishing a new Health & Care Centre in Milngavie. He emphasised the need for a strategic direction re the use and availability of suitable property. Officers confirmed that following on from the Renfrewshire Property Strategy pilot, the short, medium and long term issues for East Dunbartonshire through an assessment process led by NHSGGC, during November / December 2021, would facilitate the development of a Property Strategy which would ultimately support an overall NHS GG&C Primary Care Strategy. This would form the basis of NHS GG&C making representation to the Scottish Government for investment in a primary care infrastructure to support the delivery of key priorities. In the short / medium term the HSCP are exploring options for extending accommodation available in the West locality as well as other areas where the delivery of services in line with the PCIP Strategy require to be progressed.

Following discussion, the Board noted the progress against the key commitments in the new GMS contract and Memorandum of Understanding and the remaining challenges in terms of overall affordability, workforce and premises.

14. WOODHEAD PRACTICE PROPOSED CLOSURE OF BRANCH SURGERY

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, updated the Board on the actions taken from the meeting on 12th November 2020 in regards to the proposed closure of the Satellite Surgery. Furthermore it highlighted the pertinent issues to assist the Board in its decision to support or otherwise the proposed closure of the clinic.

The Board heard from officers in response to members' questions and having noted the GP surgery's position, the Board unanimously agreed that it did not

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support the closure and requested officers to take a wider strategic view of the options available for future uses of this satellite clinic.

15. FINANCIAL MONITORING REPORT – MONTH 12, 2020/2021

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, provided the final financial outturn of the partnership as at month 12 of 2020/21.

Following consideration and questions to officers, the Board agreed as follows:-

- a. To note the Final Outturn position is reporting a surplus on budget of 3.3m as at year end 2020/21 (after adjusting for impact of earmarked reserves).
- b. To note and approve the final budget adjustments outlined within paragraph 1.2 (**Appendix 1**)
- c. To note the HSCP financial performance as detailed in (**Appendix 3**).
- d. To note that the draft annual accounts for the IJB would be presented to the Performance, Audit & Risk Committee on the 28th June 2021 for consideration.
- e. To note the progress to date on the achievement of the current, approved savings plan for 2020/21 as detailed in (**Appendix 5**).
- f. To approve the reserves position set out in paragraph 4.5
- g. To note the summary of directions set out within **Appendix 6**.

16. HSCP MEDIUM TERM FINANCIAL STRATEGY 2022 - 2027

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, outlined the Medium Term Financial Strategy for the IJB for the period 2022 – 2027

Following questions comments and consideration, the Board agreed as follows:-

- a) To approve the Medium Term Financial Strategy for the period 2022 – 2027 for the IJB as set out in **Appendix 1**.
- b) To note the financial risks to the IJB as set out in the Financial Risk register attached as **Appendix 2**.
- c) To approve the Directions to East Dunbartonshire Council and NHS Greater Glasgow & Clyde for the duration of the Strategy in respect of the delivery of the functions delegated to the East Dunbartonshire Integration Joint Board as set out in **Appendix 3** of this report.

17. ANNUAL DELIVERY PLAN 2021/22

A Report by the interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, presented a draft HSCP Delivery Plan for 2021-22 (**Appendix 2**).

Following consideration, the Board agreed as follows:-

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- a) To note the strategic planning arrangements set out at **Appendix 1** of this report;
- b) To approve the HSCP Delivery Plan 2021-22 set out at **Appendix 2**; and
- c) To note the Organisational Development and People Plan in support of the Delivery Plan set out at **Appendix 3** to this report

18. HSCP QUARTER 4 (FULL YEAR) PERFORMANCE REPORT 2020-21 AND ANNUAL PERFORMANCE REVIEW

A Report by the Interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, advised the Board of the intention to defer publication of the HSCP Annual Performance Report 2020-21 until September 2021, in line with provisions under the Coronavirus Scotland Act (2020). In the interim, a performance report for the period January to March 2020 (Quarter 4) and for full year 2020-21 was attached to this report at **Appendix 1**, to inform the Board of progress made against an agreed suite of performance targets and measures, relating to the delivery of the HSCP strategic priorities.

Following consideration, the Board noted the deferment of the full statutory HSCP Annual Performance Report for 2020-21 in line with Scottish Government advice and agree to its later publication in the September 2021; and also noted the content of the Quarter 4 and Full Year Performance Report 2020-21 at Appendix 1

19. EAST DUNBARTONSHIRE HSCP DRAFT PERFORMANCE AUDIT AND RISK MINUTES HELD ON 30TH MARCH 2021

A Report by the Chief Finance Officer, copies of which had previously been circulated, updated the Board on HSCP Performance, Audit and Risk Committee meeting held on 30th March 2021

Following consideration, the Board noted the contents of the minutes of the HSCP Performance, Audit and Risk Committee meeting held on 30th March 2021

20. CLINICAL AND CARE GOVERNANCE MINUTES HELD ON 24TH FEBRUARY 2021

A Report by the Clinical Director, copies of which had previously been circulated, enclosed the minutes of the Clinical & Care Governance Group meeting held on 24th February 2021.

Following consideration, the Board noted the minutes.

21. STRATEGIC PLANNING GROUP MINUTES HELD ON 25TH FEBRUARY 2021

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, enclosed the minutes of the HSCP Strategic Planning Group held on 25th February 2021 which were duly noted.

22. STAFF FORUM MINUTES HELD ON 26 APRIL 2021

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A Report by the Head of Human Resources, copies of which had previously been circulated, providing re-assurance to the Board that Staff Governance was an integral part of the governance activity within the HSCP. A copy of the minute was attached as Appendix 1.

Following consideration, the Board noted the contents of the Staff Forum meeting minute of 26 April 2021

23. PUBLIC SERVICE USER & CARER (PSUC) GROUP MINUTES HELD ON 10TH MAY 2021

A Report by the Chair of the PSUC Group, copies of which had previously been circulated, outlined the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUC).

Having heard from the PSUC Chair the Board noted the minutes and commended the introductory video which they had created.

24. EAST DUNBARTONSHIRE HSCP BOARD AGENDA PLANNER

The Board noted the updated schedule of topics for HSCP Board meetings 2021/22.

25. ANY OTHER COMPETENT BUSINESS

The Chair confirmed that today's meeting concluded her term of office as Chair of the HSCP, with the Vice Chair, Jacquie Forbes now taking over the role. Councillor Murray also confirmed that Councillor Jim Goodall would replace her as a Council representative on the HSCP Board. Members paid tribute to the Chair and her stewardship and contributions over the last 2 years.

26. DATES OF NEXT MEETINGS

The HSCP Board noted the next scheduled meeting for 2020/21 was as follows:

- Thursday, 16th September 2021 at 9.30am.

Members noted that the meeting would be held within the Council Committee Room, 12 Strathkelvin Place, Kirkintilloch, G66 1XT or via remote access during COVID Pandemic restriction arrangements. If a seminar was scheduled, this would start at 9.00am prior to Board business commencing at 9.30 am.